

**Shirley Graham  
DISTRICT and COUNTY CLERK  
IRION COUNTY**

P. O. BOX 270  
209 N PARKVIEW  
MERTZON, TX 76941-0736



FAX: 325-835-7941  
PHONE:325-835-2421  
[shirley.graham@co.irion.tx.us](mailto:shirley.graham@co.irion.tx.us)

**Real Property Recording Fees: (MUST BE AN ORIGINAL DOCUMENT OR CERTIFIED COPY)**

(Local Government Code 118.011):

1. First Page:	
Clerk's Recording Fee	\$5.00
Record Management Fee	\$10.00
Archive Record Management Fee	\$10.00
	<b>SUBTOTAL \$25.00</b>
2. Each additional page or part of a page on which there are visible marks	\$4.00
3. Each 8 ½" by 14" attachment or part of an attachment, rider or exhibit	\$4.00
4. Each name in excess of five names to be indexed	\$0.25

5. If sending multiple documents at a time, documents **MUST** be separated by paper clip or stapled together. Any documents not clearly separated, will be recorded as one document.

**Special Recording Fees:**

1. Copy	\$1.00
2. Plat 18x24	\$35.00
3. Plat 24x36	\$46.00
4. Abstract of Judgment	\$30.00
5. Assumed Name	\$23.00
6. Federal Tax Lien	\$30.00
7. State Tax Lien	\$15.00
8. Certified Copy	\$5.00
9. Marks and Brand	\$25.00
10. Beer License	\$5.00

**Each document sent for recording must include a postage paid return envelope.**

**Property code (11.003):**

An Instrument conveying an interest in Real Property that does not contain the mailing address of each grantee, is assessed a fee of **\$25.00** or twice the statutory recording fee, whichever is greater.

**Specifications:**

A legal paper presented to the county clerk for filing or for recording must meet the requirements of Section 191.007, Texas Local Government Code.

A page that is not wider than 8 ½" or longer than 14"; that has sufficient weight or substance to prevent printing, typing or handwriting from smearing or bleeding through; and is suitable to produce a readable record by microphotographic process.

The first page of an instrument must have a clear, identifying heading placed at the top of the page to identify the

type or kind of legal paper.

A signature page must have an original signature with completed Notary (including full date).

Names must be legibly typed or printed immediately under each signature.

All Photostats, photocopies or other reproductions must have black printing, typing, or handwriting on a white background

**NOTE: Please allow 1 inch of blank space at the top of the instrument to apply the instrument, volume, and page numbers. Please allow 3 inches on the bottom of the last page/exhibit for the recording sticker/stamp.**

F>Shared Forms, Not Court>OPR Specifications