

HOWARD COUNTY COMMISSIONERS COURT AGENDA AUGUST 8, 2018

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **WEDNESDAY, AUGUST 8, 2018** in the Courtroom on the third floor of the Howard County Courthouse. The meeting will commence at **2:30 P.M.** in the 2nd Floor Conference Room, recess and reconvene in the 3rd Floor Courtroom at **3:30 P.M.**

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

- **Judge Kathryn G. Wiseman**
 - Budget Workshop with Possible Action at 2:30 p.m. (2nd Floor Conference Room – recess and reconvene 3rd Floor at 3:30 for Commissioners Court)
 - Discussion / Approval of FY19 Statewide Victim Notification Service (SAVNS) Maintenance Grant Contract
- **Josh Hamby**
 - Consideration / Approval of Oil & Gas Lease on County Land
- **Sheriff Stan Parker**
 - Consideration / Approval of Civil Fees for FY19
- **Jackie Olson**
 - Approval to go out on bids for fuel
 - Invoices
 - Purchase Requests
 - Budget Amendments
- **Sharon Adams**
 - Personnel Considerations – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074(1) of the Texas Government Code
 - Discussion / Action to Approve Payroll
 - Personnel Considerations
 - Presentation of Treasurer's Monthly Payroll Report
 - Presentation of Treasurer's Monthly Report
- **Brian Klinsky**
 - Discussion / Possible Action on Airport Lease to Howard County 4H
 - Discussion / Possible Action on release of equipment to HCVFD as donation
 - Discussion / Possible Action to allow TCEQ to Place Monitoring Well within ROW of CR 29 in Luther
 - Consideration / Approval of Purchase for Asphalt and Aggregate for CRs 36 and 9
 - Consideration / Approval of Purchase for Load of Emulsion for Maintenance Operations
 - Consideration / Approval of New Permit Form
 - Presentation of Monthly Road Boring Report
 - Discussion / Possible Action on Road Maintenance
- **Brent Zitterkopf**
 - Presentation of Clerk's Monthly Report
- Discussion of Law Enforcement Radio System and take any necessary action
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

2018 AUG -3 PM 3:07
Brent Zitterkopf
COUNTY CLERK HOWARD COUNTY
BY DEPUTY *Monnie*
Pace
Posted
FILED



Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 8th day of August, A.D. 2017 the Commissioner Court of Howard County met in Regular session at 2:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order @ 2:31 PM

Jackie Olson presented the 2018 – 2019 Budget to the Court. There will be a public hearing at the next meeting, August 22, 2018.

Commissioner Long reported that he had gotten a quote for replacing all opening windows at a cost of \$396,000. After discussion it was agreed that he would get a quote for replacing all of the windows. No action taken on this date.

The Court recessed @ 3:06 PM to move the 3rd Floor Commissioners Courtroom.

Court reconvened @ 3:33 PM.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the FY19 Statewide Victim Notification Service (SAVNS) Maintenance Grant Contract. There were no changes made in the contract, it is the same every year. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to allow Joshua Hamby, County Attorney, to go out on bids for Oil & Gas Leases on County Land. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve of a Division Order from Oxy on the land where the jail is located, as presented by Joshua Hamby, County Attorney. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Civil Fees charged by the Sheriff and Constables for District, County and Justice Courts for 2019, as presented by Stan Parker, Sheriff. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Cline to approve going out on bids for fuel as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve paying the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve Purchase Requests as presented by Jackie Olson, County Auditor. They are as follows: Children's program supplies and prizes from the Library for the Summer Reading Program at a cost of \$2165.59; Catalog and circulation system: Apollo Subscription & Content Cafe 2 for the Library @ \$2900.; Assorted books for the Library @ \$5536.42; Assorted Audio Books/DVD's for the Library @ \$3246.51; 2 Tasers @ \$1145 each for the Sheriff to come from Capital Expenditures; 4 LED lights for the Law Enforcement Center parking lot @ \$2720 from Building Maintenance; and various lawn equipment for the Courthouse (old equipment to be moved to Library) from Building Maintenance @\$1140. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve a Budget Amendment of \$375 from Subscriptions to Office Supplies as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court moved to Executive/Closed session @ 3:44 PM.

Court reconvened into open session @ 3:50 PM. No action was taken.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve Payroll as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to approve the Monthly Payroll Report as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Treasurer's Monthly Report for July 2018 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, discussed leasing a portion of the Airport to the Howard County 4H for a shooting range. Commissioners asked Mr. Gaskins who represented the 4H to bring more details to the next meeting so they could make a more informed decision.

A motion was made by Commissioner Long and seconded by Commissioner Cline to table a request made by Brian Klinksiek, County Road Administrator, to release equipment to the Howard County Volunteer Fire Department as a donation. It was tabled in order to find out if this transaction would be legal. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, presented the Monthly Road Boring Report for July 2018. No action necessary.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve allowing the TCEQ to place a monitoring well within the ROW of CR 29 in Luther as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Garcia to allow Brian Klinksiek, County Road Administrator, to go out on bids for Asphalt and Aggregate for County Roads 36 and 9. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the purchase of a load of Emulsion for Maintenance Operations as requested by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve a New Permit Form for Right of Way and Use and Indemnification Agreement and specifications as presented Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

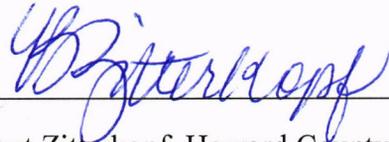
A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the County Clerk's Monthly Report for July 2018 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court was adjourned at 4:27 PM.

STATE OF TEXAS

COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for August 8, 2018.



Brent Zitterkopf, Howard County Clerk

Clerk of the Commissioners Court

Howard County, Texas

