

If you desire to take the Driving Safety Course, you must sign and date this request and send it with \$ 110.00 court costs (\$135 for school zone violations) and proof of insurance on or before your appearance date as shown on your citation. You will also need to get a certified copy of your drivers license record from Texas Department of Public Safety (\$10). You will receive no further correspondence from this court. You must make your own arrangements to take the class.

REQUEST FOR DRIVING SAFETY COURSE

1. I have a valid Texas drivers license. I do not have a CDL (commercial drivers license).
2. I hereby request to attend a Driving Safety Course in lieu of a conviction of the traffic offense charged against me.
3. I have not taken a Driving Safety Course within one year immediately preceding the date of the alleged offense for the purpose of having a traffic citation dismissed; nor am I in the process of attending a Driving Safety Course.
4. I understand that I must send proof of financial responsibility (liability insurance) with this request.
5. I understand that I must provide the court with a certified copy of my driving record (from Texas Department of Public Safety).
6. I understand that I have 90 days from the citation date to complete the Driving Safety Course and provide the court with the certificate of completion.
7. I also understand that failure to complete the course within the allotted time, or failure to present the completion certificate will result in an arrest warrant being issued.
8. I further understand that if I cannot complete the course within the 90 days, I will remit the assessed fine by money order or cashiers check.

Driving Safety Course Checklist

____ 1. Signed request →→ _____
Defendant Date

____ 2. Money Order for \$ 110 (\$135 for school zone violations)

____ 3. Proof of liability insurance

____ 4. Certified Driving Record from TX DPS (contact Texas Department of Public Safety for this or use this link for the form

<https://www.dps.texas.gov/DriverLicense/driverrecords.htm>

There will be a \$ 10.00 fee paid to TxDPS.). You may send this record to the court within 30 days.

Send request, \$ 110 (or \$135), and insurance to:

Donna Smith
 P. O. Box 678
 Mertzon, Texas 76941

Questions? Call 325-835-4141

KEEP A COPY OF THIS PAGE FOR YOUR RECORDS