

**SHIRLEY GRAHAM
DISTRICT and COUNTY CLERK
IRION COUNTY, TEXAS**

209 NORTH PARKVIEW
P. O. BOX 736
MERTZON, TEXAS 76941-0736



PHONE: 325 835 2421
FAX: 325-835-7941
irionclerk@gmail.com

March 20, 2020

PUBLIC SERVICE ANNOUNCEMENT

Due to the public health concerns with COVID 19, The Irion County Clerk's office will be closed to the public beginning March 20, 2020 until further Notice. Below are suggestions on how to obtain the following:

- 1) Birth and/or Death Certificates may be purchased by using the Texas Health and Humans Services website. https://www.dshs.state.tx.us/vs/reqproc/birth_death_general.shtm
- 2) Blank Assumed Name/DBA forms are available online. You may mail these in with the appropriate fees. <http://www.co.irion.tx.us/page/irion.County.Clerk>
- 3) Marriage Licenses will be issued by appointment only. Please call the office to schedule an appointment **IF** your marriage ceremony will be held within one week. Applications can be found at <http://www.co.irion.tx.us/page/irion.County.Clerk>
- 4) Copies of Deeds or other Recordings can be purchased by visiting <https://idocket.com/homepage2.htm>. For certified copies please complete the County Records Request <http://www.co.irion.tx.us/page/irion.County.Clerk> and mail with appropriate fees.
- 5) Payments of Fines, Court Costs, Reimbursement Fees can be mailed to P.O. BOX 736, Mertzon, TX 76941. Please include Case Number, Name and return address for the receipt in letter with payment.
- 6) For Court filings please use <https://efile.txcourts.gov/> or to promptly file a lawsuit or pleading in person please call 325-835-2421 during regular business hours Monday - Thursday 8:00 a.m. – 4:30 p.m., and Friday 8:00 a.m. – 4:00 p.m.

Our office will remain staffed and available to assist other county offices without interruption. Rest assured that the Irion County and District Clerk's office will continue processing court filings through the Texas eFile System, all mail requests including Real Property Recordings, answer phone calls and e-mails, and other requests that are received by mail. We will be available to assist customer face-to-face **ONLY** by appointment for specific filings. For Further questions or appointments please contact the office at (325) 835-2421 option 4.

Sincerely,

Shirley Graham
Irion County/District Clerk